

**Anderson Township Trustee
Advisory Board Meeting
Thursday, December 18, 2025
(Corrected)**

Meeting Opening:

Presiding: Advisory Board President, Kevin Sulc.

Meeting Called to Order at 4:40 p.m. by Advisory Board President, Kevin Sulc, at the Anderson Township Trustee's Office, 1420 E. 10th Street, Anderson, Indiana 46012. Betsy Pearson completed Roll Call.

Advisory Board Members Present:

1. Kevin Sulc
2. John Aukerman
3. Phil Herbig

Meeting Participants:

1. Mike Shively, Trustee
2. Abby Parker
3. Betsy Pearson
4. JoAnna Arias

Quorum:

Kevin Sulc acknowledged that a quorum was present at this meeting. Business was conducted under the guidelines of the Anderson Township Trustee Advisory Board.

Agenda:

The Trustee's holiday schedule was added to the Agenda and amended by consent.

Minutes:

The Advisory Board minutes of the October 16, 2025 Board Meeting were previously distributed to Advisory Board Members via email by Trustee Shively. The Minutes were read aloud with the following corrections:

- * Strike the sentence beginning with "presiding" in the opening paragraph;
- * Salary Resolution 101625-02; add "All in favor" to the Motion;
- * Add "cost" to the funeral under the Trustee's Financial Report.

A motion was made by Phil Herbig to accept the Minutes of the October 16, 2025 Advisory Board Meeting with the corrections as noted. The corrected Minutes will be submitted to Mike Shively for filing. The motion was seconded by John Aukerman. All in favor - Motion carried.

Trustee's Financial Report:

The TA-7 Statistical Summary for October 1, 2025, through October 31, 2025, was submitted, reviewed, and discussed by the Advisory Board members. Highlights are as follows:

• Bus Tickets Distributed	28
• Phone Calls (Incoming)	287
• Walk-Ins	129
• Reduced Utility Deposit Vouchers	32
• New Cases	16
• New Clients	35
• Funerals	7
• Funeral Costs	\$5,600.00
• Rent	\$3,200.00
• Utilities	\$3,139.55
• Poor Relief Extended	\$11,939.55

The TA-7 Statistical Summary for November 1, 2025, through November 30, 2025, was submitted, reviewed, and discussed by the Advisory Board members. Highlights are as follows:

• Bus Tickets Distributed	40
• Phone Calls (Incoming)	236
• Walk-Ins	20
• Reduced Utility Deposit Vouchers	99
• New Cases	11
• New Clients	20
• Funerals	6
• Funeral Costs	\$4,800.00
• Rent	\$2,370.00
• Utilities	\$2,537.16
• Poor Relief Extended	\$9,707.16

A motion was made by Phil Herbig to accept the Trustee's October and November 2025 Financial reports. The motion was seconded by John Aukerman. All in favor - Motion carried.

Salary Resolution 12182025:

Salary Resolution 12182025; Additional Appropriation Resolution was read and discussed by Trustee Shively.

Open Public Hearing @ 4:56 p.m.

There were no questions or comments from the public in attendance.

Close Public Hearing @ 5:10 p.m.

Motion was made by John Aukerman to adopt Salary Resolution 12182025. The motion was seconded by Phil Herbig. All in favor - Motion carried.

Monthly Updates:

- Paving of Trustee Office parking lot.

*Bids received from E&B Paving, Keystone Paving and Asphalt Maintenance and Harless & Sons.

Motion was made by John Aukerman to accept the bid from E&B Paving. The motion was seconded by Phil Herbig. All in favor - Motion carried.

- Trustee Shively introduced the new changes to be made to the Trustee Office's Personnel Manual.

Motion was made by John Aukerman to adopt the changes to the Trustee Office's Personnel Manual. The motion was seconded by Phil Herbig. All in favor - Motion carried.

- Trustee Shively introduced and explained the Service Agreement between the Anderson Township Trustee's office and the Elios Center.

Motion was made by Phil Herbig to approve the Service Agreement between the Anderson Township Trustee and the Elios Center. The motion was seconded by John Aukerman. All in favor - Motion carried.

- Trustee Shively introduced and explained the Service Agreement between Anderson Township Trustee's office and Park Place Church of God.

Motion was made by Phil Herbig to approve the Service Agreement between the Anderson Township Trustee and Park Place Church of God. The motion was seconded by John Aukerman. All in favor - Motion carried.

- Trustee Shively introduced and explained the 2026 Holiday Schedule.

Motion was made by Phil Herbig to approve the 2026 Holiday Schedule. The motion was seconded by John Aukerman. All in favor - Motion carried.

Next Meeting:

The next meeting of the Township Advisory Board will be held on January 6, 2026 at 4:30 p.m.

Next Regular Meeting:

The next regular meeting of the Township Advisory Board will be held on January 15, 2026 at 4:30 p.m.

Adjournment:

The motion was made by Phil Herbig to adjourn the Board Meeting at 5:45 p.m. The motion was seconded by John Aukerman. All in favor - Motion carried.

Minutes taken and prepared by Betsy Pearson, Recording Secretary.

Betsy R. Pearson

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