

**Anderson Township Trustee
Advisory Board Meeting
Thursday, January 16, 2025**

Meeting Opening:

Presiding: Phil Herbig, Board Secretary

Meeting Called to Order at 4:38 p.m. by Advisory Board Secretary, Phil Herbig at the Anderson Township Trustee's Office, 1420 E. 10th Street, Anderson, Indiana 46012. Roll Call was completed by Betsy Pearson.

Advisory Board Members Present:

1. Phil Herbig
2. John Aukerman

Meeting Participants:

1. Mike Shively, Trustee
2. Abby Parker
3. Betsy Pearson

Quorum:

The Advisory Board Secretary, Phil Herbig acknowledged a quorum was present at this meeting. Business was conducted under the guidelines of the Anderson Township Trustee Advisory Board.

Minutes:

The Board Members reviewed the Advisory Board minutes of the December 19, 2024 Board Meeting.

Motion made by Phil Herbig to approve the December 19, 2024, Advisory Board Minutes. Motion seconded by John Aukerman. All in favor - Motion carried.

Minutes for Anderson Township Executive Session Organizational Meeting

The Minutes of the Anderson Township Executive Session Organizational Meeting held on January 7, 2025 were distributed and reviewed by the Board Members.

Motion made by Phil Herbig to approve the January 7, 2025, the Minutes for Anderson Township Executive Session Organizational Meeting. Motion seconded by John Aukerman. All in favor - Motion carried.

Trustee's Financial Report:

The TA-7 Statistical Summary for December 1, 2024, through December 31, 2024, was submitted, reviewed, and discussed by the Advisory Board members. Highlights are as follows:

• Bus Tickets Distributed	40
• Phone Calls (Incoming)	225
• Walk-Ins	85
• Reduced Utility Deposit Vouchers	18
• New Cases	16
• New Clients	29
• Funerals	4
• Poor Relief Extended	\$
• Utilities	\$ 3,029.17
• Funerals	\$ 3,200.00
• Rent	\$ 1,980.00

Motion made by John Aukerman to accept the Trustee's October, 2024 Financial reports. Motion second by Phil Herbig . All in favor - Motion carried.

Mission Statement

A mission statement has been developed by Trustee Shively **and** was provided to Board members for their review. The new Mission Statement reads as follows:

"It is our mission to provide the necessary resources to the residents of Anderson Township when they are unable to provide the basic necessities in life for themselves.

We will accomplish this with a dedication to service each client in a professional and compassionate manner, while remaining fiscally responsible and fully accountable to the taxpayers of Anderson Township."

The Board will discuss and vote on the new Mission Statement at the next meeting.

New Website

Trustee Shively informed the Board that a new website was being developed for the Trustee's office. Trustee further stated that he would keep the Board updated as to the progress of the website development.

Assistance to the Homeless

Trustee Shively shared that funding that has been earmarked specifically for Poor Relief will be used to further assist the homeless population in Anderson Township by purchasing blankets and cases of water for the emergency warming centers. The upcoming PIT Count (January 29, 2025) was also discussed.

Emergency Bus Passes

Due to the extremely cold weather, the Trustee's office is allowing 2 bus passes per day for residents that have relocated to the warming centers during this cold weather emergency.

2024 Annual Financial Report

Trustee Shively informed the Board Members that the **Annual Financial Report** for 2024 will need to be voted on and filed on or by February 18, 2025.

Adjournment

The motion was made by Phil Herbig to adjourn the Board Meeting at 5 p.m. The motion was seconded by John Aukerman. All in favor - Motion carried.

Minutes taken and prepared by Betsy Pearson, Recording Secretary.

Betsy R. Pearson

Betsy R. Pearson

***Next Meeting
February 13, 2025 @ 4:30 p.m.***