

**Anderson Township Trustee
Advisory Board Meeting
Thursday, December 19, 2024**

Meeting Opening:

Presiding: Kevin Sulc, Advisory Board Chair

Meeting called to order at 4:38 p.m. by Advisory Board Chair, Kevin Sulc at the Anderson Township Trustee's Office, 1420 E. 10th Street, Anderson, Indiana 46012. Roll call was completed by Advisory Board Chair, Kevin Sulc.

Advisory Board Members Present:

1. Kevin Sulc, Advisory Board Chair
2. John Aukerman
3. Phil Herbig

Meeting Participants:

1. Mike Shively, Trustee
2. Abby Parker

The Recording Secretary was not present during the December 19, 2024 Anderson Township Advisory Board meeting so the Board Secretary took down the notes.

Quorum:

The Advisory Board Chair, Kevin Sulc acknowledged a quorum was present at this meeting. Business was conducted under the guidelines of the Anderson Township Trustee Advisory Board.

Minutes:

The Board Members reviewed the Advisory Board minutes of the October 17, 2024 Board Meeting.

Motion made by John Auckerman to approve the October 17, 2024 Advisory Board Minutes. Motion seconded by Phil Herbig. All in favor - motion carried.

Trustee's Financial Report:

Trustee Shively provided a review of the TA-7 Statistical Summaries Report from October 1, 2024 to October 31, 2024 and November 1, 2024 to November 30, 2024. The highlights are as follows:

- TA-7 Statistical Summary dated October 1, 2024 to October 31, 2024**
- Bus Tickets Distributed

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Motion made by John Auckerman to approve the October 17, 2024 Advisory Board Minutes. Motion seconded by Phil Herbig. All in favor - motion carried.

Trustee's Financial Report:

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- TA-7 Statistical Summary dated October 1, 2024 to October 31, 2024**
- Bus Tickets Distributed

- Phone Calls	223
- Reduced Deposits	27
- Walk-Ins	106
- New Cases	12
- New Clients	22
- Funerals	9
- Poor Relief Extended	\$11,669.17
- Case Management Services	\$17,222.00

TA-7 Statistical Summary dated November 1, 2024 to November 30, 2024

- Bus Tickets Distributed	22
- Phone Calls	236
- Reduced Deposits	23
- Walk-Ins	85
- New Cases	15
- New Clients	22
- Funerals	3
- Poor Relief Extended	\$6,608.34
- Case Management Services	\$23,512.00

Motion made by John Auckerman to accept the Trustee's October and November 2024 Financial Reports. Motion seconded by Phil Herbig. All in favor - motion carried.

Resolutions:

Two resolutions were provided to the Advisory Board Members for review, discussion and voting:

- Resolution 12192024-01: Additional Appropriation

Motion made by John Aukerman to accept Resolution 12192024-01: Additional Appropriation Resolution. Motion second by Phil Herbig. All in favor - Motion carried.

- Resolution 12192024-02: Transfer Resolution

Motion made by John Aukerman to accept Resolution 12192024-02: Transfer Resolution. Motion second by Phil Herbig. All in favor - Motion carried.

Cemetery Update and Parking Lot:

Trustee Shively addressed that all fence work is complete at Bucco and Moss Cemetery.

Trustee Shively addressed that the parking lot on the Northeast side of the building caused a liability safety issue. The concrete was a hazard. It was replaced with dirt and grass seed was planted.

Office Policy

Trustee Shively addressed changes to the PTO policy with the Advisory Board. Shively asked the Advisory Board to vote on the changes to the policy.

*Motion made by John Aukerman to approve the changes to the PTO policy.
Motion second by Phil Herbig. All in favor - Motion carried.*

Executive Session:

The Executive Session of the Anderson Township Trustee will be held on January 7, 2024 @ 4:30 p.m. for the purpose of organization for the new year.

Adjournment:

Motion made by Phil Herbig to adjourn. Motion second by Kevin Sulc. All in favor - Motion carried.

Minutes taken and prepared by Phil Herbig, Board Secretary.

Phil Herbig

Phil Herbig

***Next Meeting
January 16, 2025 @ 4:30 p.m.***